

PORTFOLIO RUBRIC



This rubric is used at Harmon High School to evaluate student portfolios. Evidence from work-based learning activities are ideal in student portfolios.

Technology - your work shows that you:						
No evidence; not observed.	Are aware of electronic media; can use simple equipment if set up ahead of time; use the computer merely for word processing; main source of information is word of mouth.	Are knowledgeable of electronic media & use a variety of technological tools to interact with others including word processing & e-mail, recognizes the need to modify equipment or applications and can do so with instruction; begin to match equipment or application to the project independently; uses printed & electronic media to acquire new information.	Are knowledgeable of electronic media & use a variety of technological tools to interact with others including word processing & e-mail, recognizes the need to modify equipment or applications and can do so with instruction; begin to match equipment or application to the project independently; uses printed & electronic media to acquire new information	Make appropriate modifications on a variety of equipment applications to fit the project; begin to troubleshoot own problems with a variety of equipment or applications including the use of technical manuals.	Set up, maintain, write programs; use a variety of technological tools effectively and appropriately to create multimedia programs & web sites; desktop publishing; can assist others.	Set up equipment for others to use, work as a tutor; troubleshoot & resolve technical problems.
Collaboration — your work shows that you:						
No evidence; not observed.	Are present in the group; appear concerned with personal goals; are aware of group roles.	Work in groups to achieve personal goals; contribute something to the group.	Work well enough with others to help get the task done; contribute to the group positively in some way.	Demonstrate leadership skills; promote group work to achieve a common goal.	Work well within a group; demonstrate leadership; help to get a task done in an effective manner.	Excel as a group member, demonstrating outstanding leadership, reinforcing other social interaction skills; group completed the task with effectiveness and quality.

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Thinking — your work shows that you:						
No evidence not observed.	Are literal thinkers; are able to repeat information or copy what you have seen.	Comprehend information at its basic level; can paraphrase information.	Are able to make some inferences or draw basic conclusions from information or work of art.	Appropriately question & analyze statements for validity or inconsistency.	Are able to analyze information & draw personal meaning from information or work of art; are able to combine facts to draw accurate conclusions.	Excel in analyzing information & evaluating it to meet your needs; are able to judge the worth of information or works of art.
Communication — your work shows that you:						
No evidence; not observed.	Write/speak to repeat the ideas of others; use some rules of language; comprehend at a literal level; use pencil & paper.	Write/speak to express your thoughts, use the rules of language with some success; comprehend messages well enough to paraphrase them; use word processor.	Communicate appropriately in some ways. Use the rules of language with success; are aware of reading/writing processes; comprehend at an inferential level, use telecommunications tools.	Communicate clearly & use the rules of language appropriately with few errors; occasionally use reading/writing processes.	Respond clearly & use the rules of language well; demonstrate knowledge application of reading/writing process, interpret the work of others to gain personal meaning; use linguistic/artistic tools to elaborate an idea.	Excel as a reader, writer, listener, speaker; use the rules of language appropriately, can evaluate the work of others; use/comprehend/interpret a variety of linguistic/artistic tools to elaborate an idea.
Self-Expression — your work shows that you						
No evidence, not observed.	Repeat the ideas & thoughts of others.	Can express your thoughts, ideas & feelings somewhat; use a form of media.	Can express your thoughts, ideas & feelings using media selected by the teacher.	Can express your thoughts, ideas, & feelings using a single piece of media effectively.	Can express your thoughts, ideas & feelings using a variety of media effectively.	Can express your thoughts, ideas & feelings using a variety of media in original & skillful ways.
Problem Solving — your work shows that you						
No evidence, not observed.	Are aware that a problem exists; are unsure of the task.	Work to find an appropriate strategy(s); are aware of the components of different problems.	Understand the task well enough to attempt it; strategize to resolve problems.	Attempt a strategy and identify the components of problems, find solutions.	Use an appropriate strategy(s) & carry them out to appropriate conclusions.	Excel in resolving problems; take appropriate risks; devise creative solutions to problems; explain thought process used in resolving problems.