



## ***YCI WORKPLAN: ELEMENTS OF A COMPREHENSIVE LOCAL YOUTH-SERVING SYSTEM***

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Since 2001, the **Youth Council Institute (YCi)** and New Ways have supported local Youth Councils and others in their work with hundreds of youth-serving organizations and schools. Local Youth Councils, formed under the auspices of the Workforce Investment Act, present a powerful and viable opportunity to focus local communities on the development of comprehensive youth-serving systems. Even though the Workforce Investment Act is currently undergoing reauthorization, a number of shifts in the focus of the youth program component will continue to have direct impacts on local Youth Councils across the country - and present a new set of challenges. Youth Councils will continue to be well suited to carry out this work.

YCi was established by the California Workforce Investment Board (CalWIB) to assist leadership, staff, and practitioners at the state and local level seeking to implement the broad vision set forth in the Workforce Investment Act – to serve as architects of and catalysts for comprehensive, local youth-serving systems. Since 2005, YCi has been focused on serving Youth Councils throughout the nation. YCi is managed by New Ways to Work and is supported by the William Randolph Hearst Foundation.

This workplan is part of an integrated set of tools designed to help your Youth Council determine progress, document success, prioritize activities, and plan for improvements as you implement your vision of All Youth-One System. Team leaders or facilitators using this tool should review the *YCi Guidebook* prior to completing the self-assessment. The *YCi Guidebook* (available for downloading at [www.newwaystowork.org/mastertools/guidebooks%20and%20toolkits/yCi\\_guidebook\\_%20intro.pdf](http://www.newwaystowork.org/mastertools/guidebooks%20and%20toolkits/yCi_guidebook_%20intro.pdf)) provides detailed instructions on how to use this tool as well as other frameworks, assessments, and workplans.

### **Instructions:**

Your Youth Council or planning team should review the *Elements of a Comprehensive Local Youth-Serving System* framework and complete the *Elements* self-assessment prior to completing this *Elements* workplan. Priorities identified in your *Elements* self-assessment process should be listed as priority objectives in the left hand column of the workplan. Your team will address each priority objective by making decisions about the following items:

- Tactic:*** What tactic, strategy, or activity will address the priority objective?
- Leader:*** Who, and at what organization, is responsible for conducting the activity?
- Expected Outcomes:*** What results will each tactic, strategy or activity produce?  
How will you measure its effectiveness?
- Timing:*** What is the expected date of completion of the tactic, strategy or activity?

Record the answers to these questions on the template of the *Elements* workplan that follows. After time, your team should measure your progress toward meeting your priority objectives by re-visiting your workplan using the *Elements* progress report.

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<b>Priority Objectives</b>	<b>Tactic</b>	<b>Leader</b>	<b>Expected Outcome</b>	<b>Timing</b>
<b>Academic Achievement</b>				
a.				
b.				
c.				
<b>Career Preparation</b>				
a.				
b.				
c.				
<b>Community Services and Support</b>				
a.				
b.				
c.				
<b>Youth Leadership</b>				
a.				
b.				
c.				
<b>Comprehensive Youth Development Approach</b>				
a.				
b.				
c.				