

**The Intermediary Network (INet)** is a national association of leading education, workforce, and youth development organizations working in local communities to ensure youth success. Network members connect schools and training organizations, employers and workplace partners, social services and community organizations, and families and neighborhoods to improve outcomes for youth and help build a future workforce. A group of national Affiliate Members support local organizations in their efforts to improve the lives of our nation's youth. Members also convene local, regional, and state-wide organizations doing similar work to maximize resources and effort.

The growth of Intermediaries is part of a broad trend within our economy toward fluid, networked, and interactive systems for organizing multi-partner communication and collaboration. As innovative, project-specific, and goal-oriented partnerships have grown across the country, organizations that broker, manage, and simplify these relationships have matured. The Intermediary Network represents a set of these organizations that have come together since 1999 to define and improve intermediary practice; promote the efficacy of intermediary work; design strategic approaches to sustain and expand intermediary practice; and to engage in a peer-supported, self-managed professional learning community.

This workplan is part of an integrated set of tools designed to help Intermediaries determine progress, document success, prioritize activities, and plan for improvements as they implement Intermediary activities to promote and ensure youth success. Intermediary teams should review each of the INet frameworks and conduct the *Elements of a Comprehensive Youth-Serving System Self-Assessment* prior to developing this workplan.

The *Comprehensive Workplan* is designed to document the strategies and tactics the Intermediary will use to achieve their defined goals, and determine the expected outcomes and timeline for each activity.

### Instructions

1. Transfer the **Priority Objectives** from the *Elements Self-Assessment* to the heading for each section of the workplan. Indicate the letter code for the *Element* being addressed and the *Stage of Development* of the objective in parentheses (see key at the bottom of the page).
2. Determine and enter the **Strategies** you will use to accomplish the objective in the first column. Indicate the *Function* being performed in parentheses (from the *Strategic Functions Self-Assessment*).
3. Enter the **Tactics** (or activities) you will conduct to implement each strategy in the second column.
4. Enter the name or initials of the **Person** or persons (or organization) responsible in the third column.
5. Enter the **Expected Outcomes** of the activity in the fourth column.
6. Enter the **Timeline** and/or due date for each activity in the fifth column.
7. As progress is made in your activities, enter relevant updates and information about progress & modifications in the **Progress & Adjustments** column.

**TEAM NAME**

**DATE**

Modify and copy sections of the table as best serves your needs. Copy and paste the table below onto additional sheets if necessary to add more space.

<b>Priority Objective:</b>					
<b>Strategies (Function)</b>	<b>Tactics/Activities</b>	<b>Who?</b>	<b>Expected Outcomes</b>	<b>Due Date</b>	<b>Progress and Adjustments</b>

\* ELEMENTS KEY: AA – Academic Achievement; CP – Career Preparation; CSS – Community Services and Supports; YL - Youth Leadership, and CYDA – Comprehensive Youth Development Approach.

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